

## RECOMMENDATIONS AND NOTICES FROM THE SYNOD COUNCIL

NOTE: \*=Recommendations for Action by the 2021 South Carolina Synod Assembly

I. The *Constitution, Bylaws and Continuing Resolutions, South Carolina Synod, Evangelical Lutheran Church in America* provides the following constitutional provisions, bylaws and continuing resolutions to guide the procedures and elections in the 2021 South Carolina Synod Assembly:

**Bold = Constitutional Provisions**

Lightface type = Bylaws

*Italics = Continuing Resolutions*

### Chapter 7.

#### SYNOD ASSEMBLY

- †S7.01. **This synod shall have a Synod Assembly, which shall be its highest legislative authority. The powers of the Synod Assembly are limited only by the provisions in the Articles of Incorporation, this constitution and bylaws, the assembly's own resolutions, and the constitutions and bylaws of the Evangelical Lutheran Church in America.**
- S7.01.01. The following committees shall be appointed by the bishop from the voting members of the Synod Assembly at least 30 days prior to the meeting of the assembly:
- a. Committee of Reference and Counsel. The duties of the Committee of Reference and Counsel shall be to report to the assembly with its recommendations all resolutions submitted to it. Resolutions of a general character which are not germane to pending questions or reports shall be submitted on no more than one page of 8 ½ x 11- inch paper to the synodical secretary no later than 15 days prior to the formal opening of the assembly. The committee shall provide copies of all resolutions to the voting members of the assembly. Other duties of the committee shall be to recommend special orders for the hearing of representatives, to grant or deny permission to distribute printed matter not issuing from the office of the secretary, and to give such assistance to the bishop as the bishop may desire in the course of the assembly.
  - b. Committee on Conduct of Elections. The duties of the Committee on Conduct of Elections shall be to distribute and collect at the direction of the bishop ballots for all elections, to supervise the tellers in the counting of ballots, to report the results of all elections to the assembly, and to give such assistance to the bishop as the bishop may desire in the course of the assembly.
- S7.01.A11. *Resolutions which could not have reasonably been submitted before the 15-day deadline may be submitted to the Committee of Reference and Counsel after the opening of the assembly. A signer of the resolution, preferably its primary author, shall meet with the Committee of Reference and Counsel at the time appointed in the Rules of Procedure adopted for that assembly. Regardless of the recommendation of the Committee of Reference and Counsel, the consideration of such resolutions by the assembly shall require the approval by a two-thirds vote of voting members to place the resolution before the Synod Assembly. If a resolution is received after the deadline of 15 days prior to the formal opening of the assembly, the resolution shall be processed according to the provisions of this continuing resolution.*
- †S7.11. **A regular meeting of the Synod Assembly shall be held at least triennially.**
- S7.11.01. The Synod Assembly shall meet annually. The time and place shall be fixed by the assembly before adjournment or by the Synod Council.
- S7.11.02. Voting members shall attend meetings of the assembly.
- S7.11.03. The secretary shall distribute the *Bulletin of Reports* for the Synod Assembly to the voting members at least 15 days before each regular assembly.
- S7.11.04. At the regular annual meeting, the Synod Assembly shall approve a budget for the following fiscal year.
- S7.12. **Special meetings of the Synod Assembly may be called by the bishop with the consent of the Synod Council and shall be called by the bishop at the request of one-fifth of the voting members of the Synod Assembly.**
- a. **The notice of each special meeting shall define the purpose for which it is to be held. The scope of actions to be taken at such a special meeting shall be limited to the subject matter(s) described in the notice.**
  - b. **If the special meeting of the Synod Assembly is required for the purpose of electing a successor**

bishop because of death, resignation, or inability to serve, the special meeting shall be called by the presiding bishop of the Evangelical Lutheran Church in America.

- S7.13. Notice of the time and place of all meetings of the Synod Assembly shall be given by the secretary of this synod.
- S7.14. One-half of the voting members registered for the Synod Assembly shall constitute a quorum.
- †S7.21. The membership of the Synod Assembly, of which at least 60 percent of the voting membership shall be composed of laypersons, shall be constituted as follows:
- a. All ministers of Word and Sacrament under call on the roster of this synod in attendance at the Synod Assembly shall be voting members.
  - b. All ministers of Word and Service, under call, on the roster of this synod shall be voting members in the Synod Assembly.
  - c. A minimum of one lay member elected by each congregation with fewer than 175 baptized members and a minimum of two lay members elected by each congregation with 175 or more baptized members related to this synod, typically one of whom shall be a man and one of whom shall be a woman, shall be voting members. The Synod Council shall establish a formula to provide additional lay representation from congregations on the basis of the number of baptized members in the congregation. The Synod Council shall seek to ensure that at least 45 percent of the lay members of the assembly shall be women and at least 45 percent shall be men.
  - d. Voting membership shall include the officers of this synod.
- †S7.21.01. Voting members shall begin serving with the opening of a regular Synod Assembly and shall continue serving until voting members are seated at the next regular Synod Assembly.
- †S7.21.02. If a special Synod Assembly is called and voting members at the previous assembly are unable to serve as voting members, where permitted by state law, the congregation through the Congregation Council may elect new members who shall continue to serve until the next Synod Assembly.
- S7.21.A21. *Each congregation of this synod shall be entitled to at least two lay voting members. Each congregation having 300 to 649 baptized members shall be entitled to one additional lay voting member. Each congregation having 650 to 999 baptized members shall be entitled to two additional lay voting members. Each congregation having 1000 or more baptized members shall be entitled to three additional lay voting members. Baptized members shall be based on the annual congregational report of each congregation for the year preceding the assembly. Each congregation of this synod shall be entitled to one additional lay voting member who is under the age of thirty at the time of the assembly. Each congregation of this synod shall be entitled to one additional lay voting member who is a person of color or whose primary language is other than English.*
- S7.22. This synod may establish processes that permit retired rostered ministers, or those granted disability status, or on leave from call, on the roster of the synod to serve as voting members of the Synod Assembly, consistent with †S7.21.c. If the synod does not establish processes to permit the rostered ministers specified above to serve as voting members, they shall have voice but not vote in the meetings of the Synod Assembly.
- S7.22.01. All retired ministers of Word and Sacrament and ministers of Word and Service on the rosters of this synod in attendance at the Synod Assembly shall be voting members.
- S7.22.02. All ministers of Word and Sacrament and ministers of Word and Service granted disability status on the rosters of this synod in attendance at the Synod Assembly shall be voting members.
- †S7.23. The presiding bishop of the Evangelical Lutheran Church in America and such other official representatives of the churchwide organization as may be designated by the presiding bishop, shall have voice but not vote in the meetings of the Synod Assembly. Like privileges shall be accorded to those additional persons whom the Synod Assembly or the Synod Council shall from time to time designate.
- S7.23.01. All ministers of Word and Sacrament on leave from call and all ministers of Word and Service on leave from call, who are on the roster of this synod in attendance at the Synod Assembly shall be voting members.
- S7.24. Ministers under call on the rosters of this synod shall remain as members of the Synod Assembly as long as they remain under call and so long as their names appear on the rosters of this synod. Retired ministers of Word and Sacrament and retired Ministers of Word and Service in accord

with requirements of S14.15 and S14.34 respectively, shall remain as members of the Synod Assembly so long as their names appear on the rosters of this synod. Lay members of the Synod Assembly representing congregations shall continue as such until replaced by the election of new members or until they have been disqualified by termination of membership. Normally, congregations will hold elections prior to each regular meeting of the Synod Assembly.

- †S7.25. Except as otherwise provided in this constitution or in the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America* each voting member of the Synod Assembly shall be a voting member of a congregation of this synod.
- S7.26. This synod may establish processes through the Synod Council that permit representatives of authorized worshiping communities of the synod, which have been authorized under ELCA bylaw 10.01.04., to serve as voting members of the Synod Assembly, consistent with †S7.21.
- S7.26.A20. *Each authorized worshiping community of this synod shall be entitled to two lay voting members, one of whom shall be a man and one of whom shall be a woman.*
- S7.27. This synod may establish processes through the Synod Council to grant a minister of Word and Sacrament from a church body with which a relationship of full communion has been declared and established by the Churchwide Assembly of the Evangelical Lutheran Church in America the privilege of both voice and vote in the Synod Assembly during the period of that minister's service in a congregation of this church.
- S7.27.01. A minister of Word and Sacrament from a church body with which a relationship of full communion has been declared and established by the Churchwide Assembly of the Evangelical Lutheran Church in America in attendance at the Synod Assembly who has complied with the provisions of S14.15. shall be granted the privilege of both voice and vote in the synod assembly during the period of that minister's service in a congregation of this synod. The bishop shall certify to the secretary at least 30 days before assembly those ministers of Word and Sacrament from a church body with which a relationship of full communion has been declared and established by the Churchwide Assembly of the Evangelical Lutheran Church in America, serving in an ELCA congregation of this synod who are eligible to be voting members.
- S7.28. Duly elected voting members of the Synod Council who are not otherwise voting members of the Synod Assembly under †S7.21. shall be granted the privilege of both voice and vote as members of the Synod Assembly.
- †S7.31. Proxy and absentee voting shall not be permitted in the transaction of any business of the Synod Assembly.
- S7.32. Robert's Rules of Order, latest edition, shall govern parliamentary procedure of the Synod Assembly, unless otherwise ordered by the assembly.
- S7.32.A20. *The following rules of procedure shall be in force at meetings of the Synod Assembly:*
- a. *Unless otherwise determined by vote of the assembly, all speeches in general discussion shall be limited to two minutes and no member shall be permitted to speak the second time on the same subject when others desire to speak.*
  - b. *A resolution of a general character which is not germane to the pending question or report shall be given by the proposer to a Committee of Reference and Counsel.*
  - c. *All reports published in the Bulletin of Reports shall be received as information by the assembly by virtue of that fact without vote.*
  - d. *All other reports shall be in writing and in such form as the assembly or the Synod Council may determine.*
  - e. *The minutes of each assembly shall be submitted to the Synod Council for approval.*
  - f. *The bishop and secretary shall, after making any necessary corrections therein, certify two copies of the printed minutes of each assembly as the official protocol of said assembly, and shall submit the same to the next regular assembly for approval and deposit in the archives.*
  - g. *Holy Communion shall be administered at each assembly with the exception of assemblies held online or in regard for the safety of voting members.*
- S7.33. "Ex-officio" as used herein means membership with full rights of voice and vote unless otherwise expressly limited.

## Chapter 9.

### NOMINATIONS AND ELECTIONS

- †S9.01. The Synod Assembly shall elect such officers of this synod and such other persons as the constitution and bylaws may require, according to procedures set forth in the bylaws. The Synod Assembly shall elect members of the Churchwide Assembly in accordance with bylaw 12.41.11. of the constitution and bylaws of the Evangelical Lutheran Church in America.
- S9.08. All elections shall be by ballot. In all elections, other than for the bishop, vice president and the secretary, the names of the persons receiving the highest number of legal votes, but not elected by a majority of the legal votes cast on a preceding ballot, shall be entered on the next ballot to the number of two for each vacancy unfilled. On any ballot when only two names appear, a majority of the legal votes cast shall be necessary for election.
- S9.09. The result of each ballot in every election shall be announced in detail to the assembly.
- †S9.10. When notified by the secretary of this church, on behalf of the Nominating Committee of the Churchwide Assembly, the Synod Assembly shall nominate two persons in the specified categories for possible election by the Churchwide Assembly to the Church Council.

*[End of constitutional provisions, bylaws and continuing resolutions to guide the procedures and elections in the 2021 South Carolina Synod Assembly]*

### \*RECOMMENDATION FOR ASSEMBLY ACTION ON BUDGET PROCEDURES

II. Recommends the following “Budget Procedures” to guide the adoption of the 2022-2023 budget by the 2021 South Carolina Synod Assembly:

1. Proposed amendments to the budget must be submitted to the secretary of this synod in writing no later than 10:15 a.m. on Saturday, June 26. Each amendment or resolution to amend must be supported in writing by ten (10) signatures of voting members in this assembly. The secretary shall refer such proposed amendments to the Treasurer and the Finance Committee. During the consideration of the budget by the assembly, the Treasurer or Finance Committee shall report on the implication of each proposed amendment.
2. Any amendment to the budget that increases a current program proposal expense, or adds a current program proposal to the budget, must include a corresponding decrease in some other current program proposal of the same amount; or an increase in revenues to offset the proposed expense.

Regarding Votes to Appropriate Funds not Approved by Synod Council:

- S10.04. Any proposal to appropriate funds, whether by amendment to the budget or otherwise, which is presented to a meeting of the Synod Assembly without the approval of the Synod Council, shall require a two-thirds vote for adoption.  
*(Constitution, Bylaws and Continuing Resolutions, South Carolina Synod)*

*[End of recommendation for assembly action on budget procedures]*

### NOTICE OF TIME AND PLACE FOR SOUTH CAROLINA SYNOD ASSEMBLIES

Report of the Secretary *(Minutes of the Synod Council Meeting, November 16, 2020)*

III. Notice is given by the Secretary in accord with S7.13., *Constitution, Bylaws and Continuing Resolutions, South Carolina Synod, Evangelical Lutheran Church in America*: The Synod Council fixed the time and place for the South Carolina Synod Assembly in accord with S7.11.01.:

2022 Sunday-Tuesday, June 12-14, at the Charleston Marriott

*[End of notice of time and place for 2022 South Carolina Synod Assembly]*

**\*RECOMMENDATION FOR ASSEMBLY ACTION ON MINUTES OF THE 2020 ASSEMBLY**

Report of the Secretary

**IV. In accordance with S7.32.A14.f. of the Constitution, Bylaws and Continuing Resolutions of the South Carolina Synod, ELCA, I recommend that two copies of the Minutes of the 2020 South Carolina Synod Assembly, which have been certified by the bishop and the secretary as the official protocol of that assembly, be approved and placed in the archives.**

*[End of recommendation for assembly action on approval of the Minutes of the 2020 South Carolina Synod Assembly]*

**\*RECOMMENDATION FOR ASSEMBLY ACTION ON AMENDMENTS TO BYLAWS**

*Minutes of the Synod Council Meeting, February 22, 2021)*

**V. Recommends the following amendments to the Constitution, Bylaws and Continuing Resolutions, South Carolina Synod, by substituting a new bylaw S7.11.02. and the renumbering of each of the bylaws that follow for adoption by the 2021 South Carolina Synod Assembly of the Evangelical Lutheran Church in America.**

*(To amend under †S18.21. by a two-thirds vote of voting members of the assembly present and voting)*

Additions are underscored.

Deletions are ~~struck through~~ in the previous text.

**†S7.11. A regular meeting of the Synod Assembly shall be held at least triennially.**

S7.11.01. The Synod Assembly shall meet annually. The time and place shall be fixed by the assembly before adjournment or by the Synod Council.

S7.11.02. To the extent permitted by state law, the South Carolina Synod Assembly may meet by means of remote communication, including electronically and by telephone conference, so long as there is an opportunity for simultaneous aural communication. Notice of all meetings may be provided electronically.

S7.11.02~~3~~. Voting members shall attend meetings of the assembly.

S7.11.03~~4~~. The secretary shall distribute the *Bulletin of Reports* for the Synod Assembly to the voting members at least 15 days before each regular assembly.

S7.11.04~~5~~. At the regular annual meeting, the Synod Assembly shall approve a budget for the following fiscal year.

*[End of recommendation on amendments to the Constitution, Bylaws and Continuing Resolutions, South Carolina Synod of the ELCA]*

**\*RECOMMENDATION FOR ASSEMBLY ACTION ON 2022 COMPENSATION GUIDELINES**

*Minutes of the Synod Council Meeting, February 22, 2021*

**VI. Recommends the 2022 Compensation Guidelines for Rostered Ministers, South Carolina Synod, for adoption by the 2021 South Carolina Synod Assembly.**

*Background*

The *2022 Compensation Guidelines for Rostered Ministers* can be found on the documents page of the South Carolina Synod Assembly Web site under *Recommendations and Notices*. They will also be available in the Lumi Platform.

The *2022 Compensation Guidelines for Rostered Ministers* will be moved, upon approval by the 2021 SC Synod Assembly, to the *Call Process and Compensation* page of the South Carolina Synod Web site.

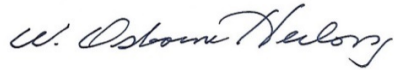
*[End of recommendation for assembly action on 2022 Compensation Guidelines for Rostered Ministers]*

**\*RECOMMENDATION FOR ASSEMBLY ACTION**

*Minutes of the Synod Council Meeting, February 22, 2021*

**VII. Recommends the following budget in the amount of \$2,616,500 for the fiscal year, February 1, 2022 to January 31, 2023, for adoption by the 2021 South Carolina Synod Assembly.**

*See next page for the 2022-2023 Proposed Budget*



Rev. W. Osborne Herlong, Jr., Secretary  
Synod Council  
South Carolina Synod  
Evangelical Lutheran Church in America

**South Carolina Synod, ELCA  
Proposed Budget 2022-2023**

	<b>Approved Budget 2021-2022</b>	<b>Proposed Budget 2022-2023</b>
<b>Mission Support and Other Revenue</b>		
Congregational Support Synod-Churchwide (1)	2,472,645	2,470,000
Fees-Assembly	62,000	62,000
Fees-Youth Ministry	25,000	
Subscription-SC Lutheran	13,500	13,500
Investment Income	20,000	40,000
Other Income	8,600	31,000
<b>Total Revenue</b>	<b>2,601,745</b>	<b>2,616,500</b>
<b>Benevolence and Expenditures</b>		
Mission Benevolence		
ELCA Support (1)	1,039,283	1,038,000
Joint Ministries Region 9 Support	10,000	11,000
Bishop's Discretionary Fund	3,000	3,000
Archives	6,000	6,000
ELCA Regional Gift Planner	10,000	10,000
Southern Seminary	79,182	79,000
SC Lutheran Retreat Centers	52,000	52,000
NovusWay	13,092	13,000
Newberry College	13,092	13,000
Lutheran Homes	13,092	13,000
Lutheran Services Carolinas	13,092	13,000
<b>Totals</b>	<b>1,251,833</b>	<b>1,251,000</b>
<b>Programs</b>		
Deepening Discipleship Table	178,700	178,950
Community Engagement Table	217,690	197,691
Communication & Technology Table (2)	157,250	168,050
<b>Totals</b>	<b>553,640</b>	<b>544,691</b>
<b>Operating Expenses</b>		
Salaries, Benefits and Related (3)	673,072	700,000
Operating Expenses	123,200	120,809
<b>Totals</b>	<b>796,272</b>	<b>820,809</b>
<b>Total Benevolence and Expenditures</b>	<b>2,601,745</b>	<b>2,616,500</b>

Note #1 ELCA support for 2021/22 is 43.25% of unrestricted congregational support.  
ELCA support for 2022/23 is 43.25% of unrestricted congregational support.

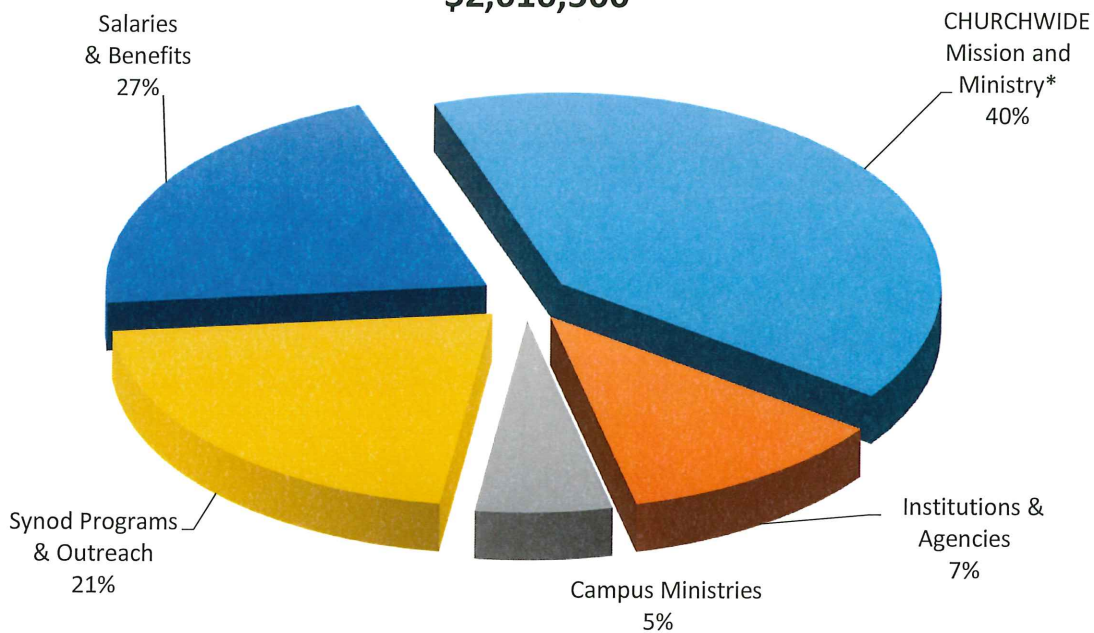
Note #2 The 2021/22 and 2022/23 budgets for the annual assembly of \$113,500 and \$120,000 (respectively) are included in the Communication & Technology Table.

Note #3 The 2022/23 budget for salaries includes a 2.5%-3% cost of living increase for the synod staff.

# South Carolina Synod, ELCA 2022-2023 Proposed Budget

\$1,049,000	Churchwide Mission and Ministry
\$183,000	Institutions & Agencies
\$125,991	Campus Ministries
\$558,509	Synod Programs & Outreach
\$700,000	Salaries & Benefits
-----	
\$2,616,500	

## Mission Support from Congregations to Synod and Churchwide Ministries \$2,616,500



### Synod Programs & Outreach

#### Deepening Discipleship Table

- Rostered Leaders/Candidacy
- Steward Leaders
- Lifelong Faith Formation

#### Community Engagement Table

- Global Missions/Companion Synods
- Community Outreach
- Inclusiveness IPAN
- Ecumenical Hunger Relief
- Youth/Young Adults

#### Communication & Technology Table

- Synod Technology Advisory
- Communication Assistance
- Assembly Communication

#### Discretionary Fund/Archives/ELCA Gift Planner

#### Operating Expenses

### Campus Ministries

- The Citadel
- Clemson University
- Coastal Carolina
- College of Charleston
- Converse College
- Furman University
- Medical University of South Carolina
- University of South Carolina - Aiken
- University of South Carolina - Spartanburg
- University of South Carolina - Columbia
- Winthrop University
- Wofford College

### Institutions & Agencies

- SC Lutheran Retreat Centers
- Lutheran Homes of SC
- NovusWay Ministries
- Newberry College
- Lutheran Theological Southern Seminary
- Lutheran Services Carolinas

\*ELCA Support for 2022-2023 is 43.25% of unrestricted congregational support